

# EVENT WIZARDS

MAKING THE IMPOSSIBLE HAPPEN

## COMPANY PROFILE

### 2026





# ABOUT OUR COMPANY



We operate nationwide  
& internationally



We have an esteemed  
reputation with 20+  
Years of experience in  
the industry



We offer end-to-end  
Event Management  
services

Event Wizards has been helping companies and individuals to make their events memorable and successful since 2004. We have worked with thousands of businesses and event organisers in South Africa and abroad.

Our team of professional event planners and designers are experienced, friendly, and knowledgeable. We work closely with our clients to ensure they have the perfect Audio Visual and Tech display, Décor & Design, and Catering for their events. When it comes to planning events, our system of ensuring quality, service, and value for money allows us to ensure that you receive exactly what you expect.





MEET THE TEAM



**GEORGE  
SUTHERLAND**

Chief Executive  
Director



**ROCKY  
LIM**

Managing Director



**PIERRE  
MORNET**

Marketing & Event  
Director



**DIMPHE  
RAMUTLOA**

Event Planner



**PAUL  
SCRUTTON**

Warehouse  
Optimization Manager



**KHALU TSEDU**

Junior Event Planner



**MELISSA VAN  
DEN HEEVER**

Designer & Social  
Media Manager



**NIANKA  
KOUAKOU**

Designer & Marketing  
Specialist



**SIZIPIWE  
'LOLLY' PETENI**

Administrative Officer



# OUR SERVICES



## END-TO-END EVENT MANAGEMENT

At Event Wizards, we don't just create events, we craft unforgettable experiences. With meticulous planning, creative flair, and a touch of magic we transform your vision into reality. Whether you're hosting a corporate conference, a wedding, or a milestone celebration, we're your trusted partner from start to finish.



## MICE SERVICES

We specialize in providing MICE services (Meetings, Incentives, Conferences, and Exhibitions), dedicated to making your events not just successful, but unforgettable. Whether it's a corporate meeting, an incentive travel program, a large-scale conference, or a buzzing trade exhibition, we take care of every detail with precision, ensuring smooth execution and exceptional outcomes. Let us turn your vision into a memorable experience!



## AUDIO-VISUAL & TECH SERVICES

The Audio Visual and Tech crew provides sound, lighting, video, and stage management. With the help of the stage management team, the Audio Visual crew keeps the show going smoothly and ensures the safety of the participants. A good audio visual technician can make the difference between a good and a great Event.



## PHOTOGRAPHY & VIDEOGRAPHY

Capture the moment in vivid detail with our expert videography and photography services. From weddings to corporate gatherings, our seasoned team ensures every moment is preserved with professionalism and artistry. We specialize in crafting stunning visual narratives, immortalizing your special events with clarity and creativity.



# OUR SERVICES



## DECOR & DESIGN

At Event Wizards, we create custom-made décor and stage sets for all kinds of events. We believe in providing a hassle-free and fun experience for the guests. Our team of designers is experienced in creating a variety of décor and design solutions for a range of events.



## CATERING

Our professional team can help you with everything from catering design, theme development, food and drink preparation, serving and even clean up. Whether your celebration requires a sit down meal or a party in the park, let us show you how we create unforgettable experiences.

Let us create an exciting, fun and unique catering service that can take your event to the next level.



## ENTERTAINMENT

We bring your events to life with top-notch entertainment that leaves a lasting impression. From dynamic live acts and charming MCs to talented singers and custom performances, we offer a wide array of options to suit any occasion. Our team works closely with you to craft the ideal line-up, ensuring each performance perfectly complements your event's theme and audience. Let's make your event unforgettable!



## FURNITURE HIRE

At Event Wizards, we offer a diverse range of stylish and versatile furniture to complement any event theme. From sleek, modern pieces to classic, elegant designs, our collection is designed to enhance the ambiance of your event. Many of our pieces are custom-made, ensuring unique and high-quality options that set your event apart. Let us help you furnish your vision with style and sophistication.



# PREVIOUS EVENTS

## YFPO & BMW FACTORY LAUNCH 2024

On August 13th, we had the privilege of supporting YFPO in the official launch of their new factory in Rosslyn, Pretoria. This event marked a significant milestone in the automotive industry as YFPO—a joint venture between the French automotive giant Plastic Omnium and Chinese automotive leader Yanfeng—unveiled their state-of-the-art facility. The event was attended by distinguished guests from BMW, the Chinese Embassy, and key government members, celebrating YFPO's innovation in producing spoilers, bumpers, and rocker panels for one of South Africa's largest OEMs. Our team at Event Wizards brought the event to life, ensuring that every detail reflected the prestige and innovation that both YFPO and BMW represent.

View more on our Website:  
[www.eventwizards.co.za](http://www.eventwizards.co.za)





# PREVIOUS EVENTS

## GOLDWAGEN DINNER & AWARDS EVENING 2024

In February 2024, we had the honor of hosting Goldwagens' "All Stars" Gala Dinner at the prestigious Maslow Hotel. The evening dazzled with exquisite decor, captivating entertainment, and gourmet cuisine. Our team provided full event management, AV and sound services, and curated entertainment featuring Jo Black, Drumbots, and immersive 360 camera experiences. From elegant decor to personalized design work for menus and underplates, every detail was meticulously crafted. Our catering team ensured a culinary experience to remember, while our RSVP system streamlined guest communication. With seamless furniture arrangements and thoughtful gifting, the event was a resounding success.

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# PREVIOUS EVENTS

## UD TRUCKS ANNUAL DEALERSHIP AWARDS 2022

In partnership with UD Trucks, we successfully organized a two-day event, meeting the client's diverse needs. We ensured an informative business session, an innovative Euro 5 launch, and a glamorous ADC awards ceremony. Attendees engaged with seamless tech during panel discussions and experienced the new Euro 5 firsthand. The launch event featured entertainment and a captivating reveal, followed by a dinner. The event concluded with a glamorous diamond-themed evening, honoring UD diamonds achievers.

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# PREVIOUS EVENTS

## MOMENTUM YEAR END FUNCTIONS 2024

Momentum Health Group's "Let's Rock a Star!" Year-End Function was a spectacular series of events across four cities. Kicking off in Gqeberha, followed by Durban, Cape Town, and concluding with a grand finale in Pretoria, each event was filled with themed costumes, great music, and lively energy. With unique venues and creative guest participation, the celebrations were a true reflection of star-studded glamour and excitement. Each city added its own flair, making this year-end function a resounding success!

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# PREVIOUS EVENTS



## RED MOON CONFERENCES & INCENTIVES, SYNGENTA AND JOHN DEERE INFORMATION DAY 2023

In partnership with Red Moon Conferences & Incentives we orchestrated a 2-Day Agricultural Event in Bethlehem, which was the Syngenta and John Deere Information day. Our responsibilities included lounge seating, seating setups, and event catering. The event aimed to foster networking and educate delegates on environmentally friendly farming practices. Delegates explored 7 stations in the farmlands, learning about laboratory-developed seeds and innovative pesticides for healthier harvests. The event culminated in a relaxing evening featuring a buffet-style feast and vibrant entertainment.

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## SOME OF OUR CLIENTS

At Event Wizards, we are proud to partner with some of the most prestigious and well-known brands in the industry. These esteemed organizations trust us to deliver exceptional event experiences, and we consistently exceed their expectations. Our commitment to excellence and attention to detail have earned us glowing reviews and long-lasting relationships. When you choose Event Wizards, you're choosing a team that is dedicated to making your event extraordinary, just as we have done for our distinguished clients.

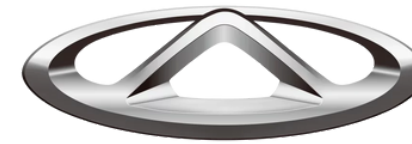


UD TRUCKS



Audi

exxaro



CHERY

momentum



GOLDWAGEN

sasol



bestMed



UNIVERSITEIT VAN PRETORIA  
UNIVERSITY OF PRETORIA  
YUNIBESITHI YA PRETORIA



Yanfeng Plastic Omnium





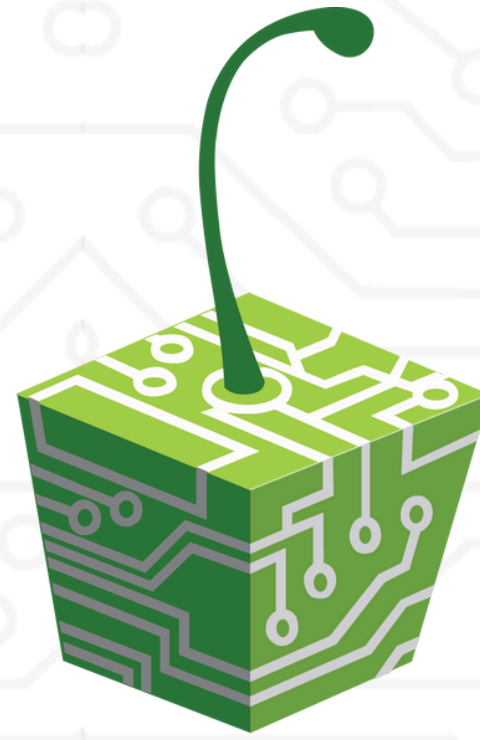
# RSVP SYSTEM

Our RSVP platform makes event attendee management simple and stress-free with our easy-to-use event dashboard. Our RSVP platform provides a comprehensive solution for managing event invitations, tracking attendance, and engaging with attendees before, during, and after the event.

## HOW IT WORKS:

- Create the event on the platform, customizing the invitation with your company's branding.
- Send out invitations via email to a list of potential attendees.
- Track RSVPs in real-time, noting who has confirmed, who has declined, and who hasn't responded.
- Use the platform to send reminders to non-responders and additional information to confirmed attendees.
- Export the RSVP list to prepare name tags and seating arrangements.
- Utilize the check-in feature at the event to manage attendee entry.
- After the event, send out a survey to gather feedback and a thank-you notes to attendees.

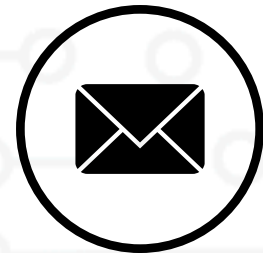




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